**ONE-OFF GIVING & GIFT AID DECLARATION**

I wish to make a single donation.

I enclose a cheque or cash payable to ‘Holy Trinity Cuckfield PCC’ for £

OR I have made a BACS transfer for the sum of £                      to

**Barclays Bank, Lewes Group of Branches** Sort Code: **20-49-76**

for the credit of **Cuckfield Parochial Church Council** Account No: **60026786**

We suggest you use your surname for the reference on the transfer. Please confirm the reference you have entered ………………………………….………………………………

This is a gift from ……………………………………………………………………….…………………………

 *(Dr, Mr, Mrs, Miss, Ms) (First names) (Surname)*

of ……………………………………………………………….………………………………………………………………………………..

……………………………………………………………………………………………………………Postcode ……..………………..

**Please complete the GIFT AID DECLARATION** if appropriate.

I ask that you treat as Gift Aid donations all qualifying gifts of money made from the date of this declaration and in the past four years. I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities (including churches) and Community Amateur Sports Club that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

Signature: …………………………………………………………………………….. Date: ………………………………………

*\* Delete that which is not applicable*

 [If you are unable or do not wish to make the Gift Aid Declaration please fill in your name and address but cross out the declaration]

NOTES:

1. Please notify the church/charity if you
	* Want to cancel the Gift Aid Declaration
	* Change your name or home address
	* No longer pay sufficient tax on your income and/or capital gains. Gift Aid is linked to basic rate tax. Basic rate tax is currently 20%, which currently allows charities to reclaim 25 pence on the pound.
2. Higher rate taxpayers can claim back the difference between basic rate and higher rate or additional rate tax. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.